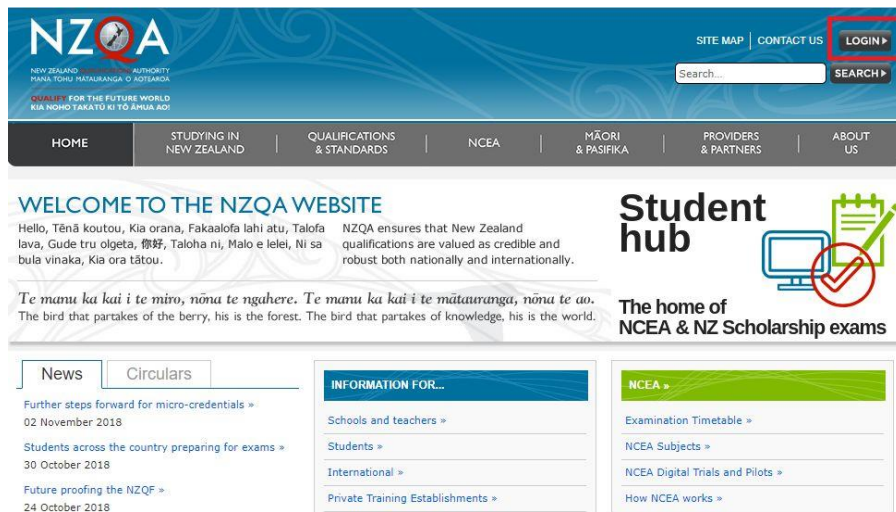
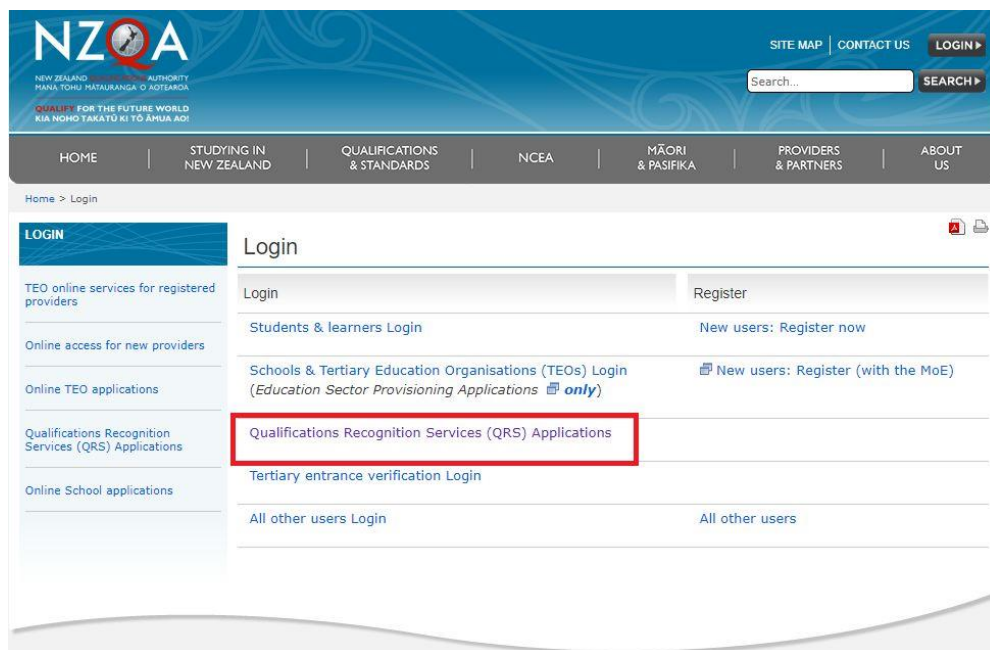


## 一 注册机登录

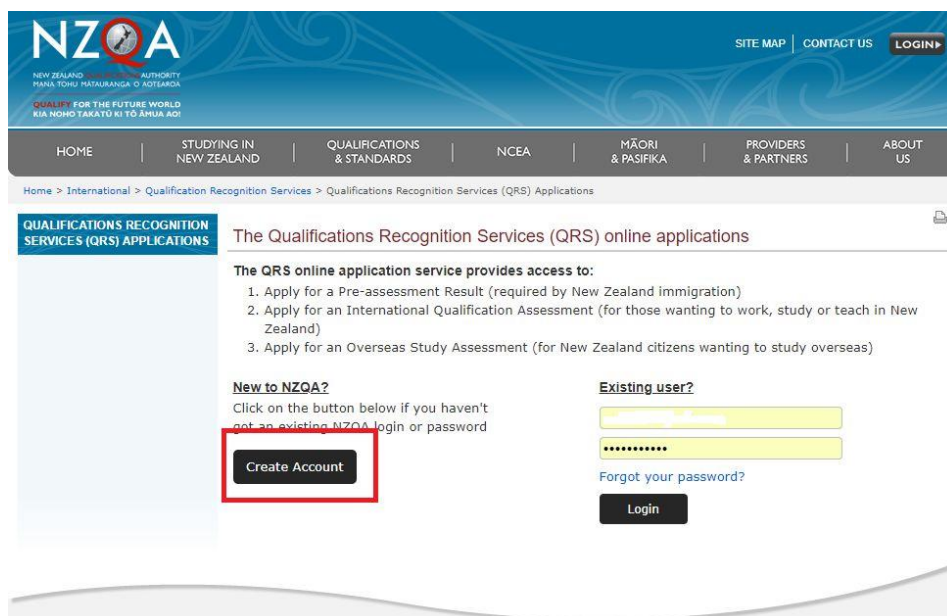
首先登录 NZQA 官网：<https://www.nzqa.govt.nz/>



之后来到这个页面，在右侧选择 QRS

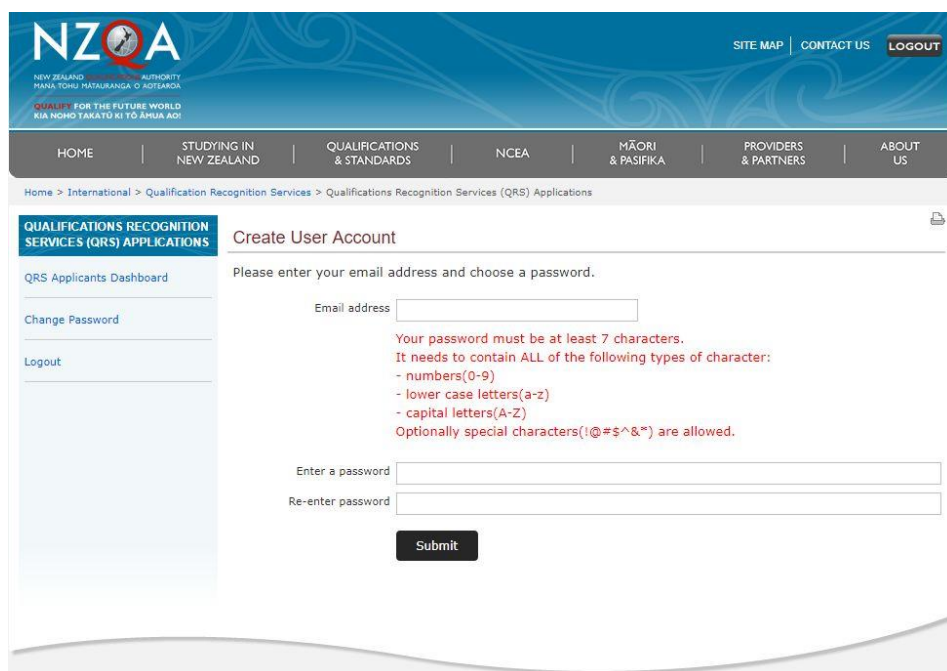


如果是新用户的话就选择 Create Account，如果已经有了账户就直接 Login



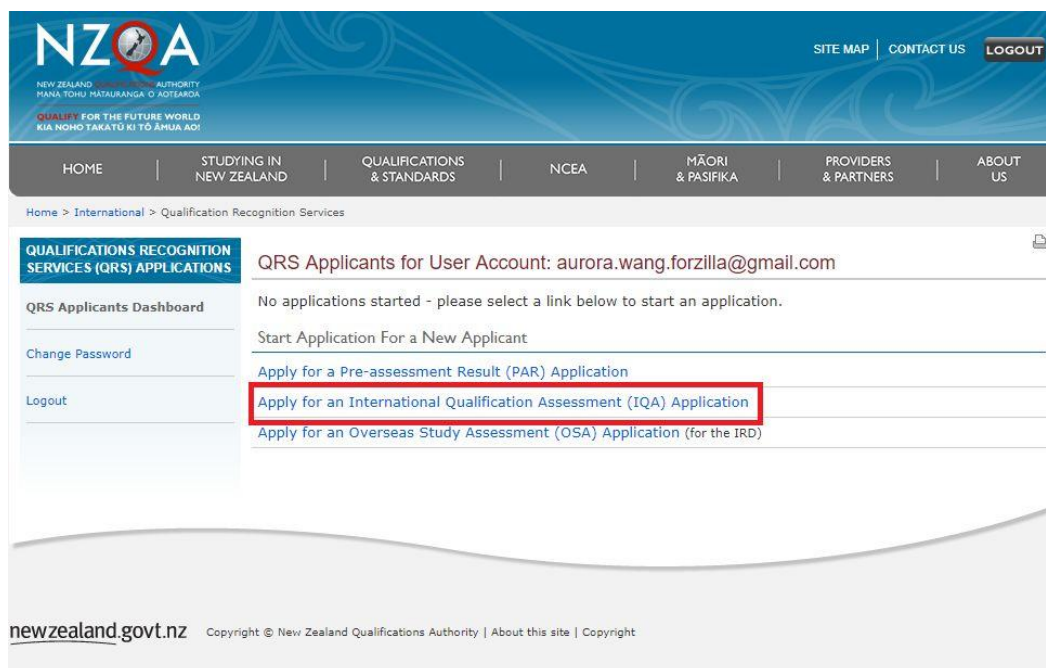
The screenshot shows the NZQA (New Zealand Qualifications Authority) website. The header includes the NZQA logo and navigation links: HOME, STUDYING IN NEW ZEALAND, QUALIFICATIONS & STANDARDS, NCEA, MĀORI & PASIFIKA, PROVIDERS & PARTNERS, and ABOUT US. The main content area is titled 'The Qualifications Recognition Services (QRS) online applications'. It lists three services: 1. Apply for a Pre-assessment Result (required by New Zealand immigration), 2. Apply for an International Qualification Assessment (for those wanting to work, study or teach in New Zealand), and 3. Apply for an Overseas Study Assessment (for New Zealand citizens wanting to study overseas). Below this, there are two sections: 'New to NZQA?' and 'Existing user?'. The 'New to NZQA?' section has a 'Create Account' button highlighted with a red box. The 'Existing user?' section has a 'Login' button.

新建账户只需要邮箱，输入 2 次密码



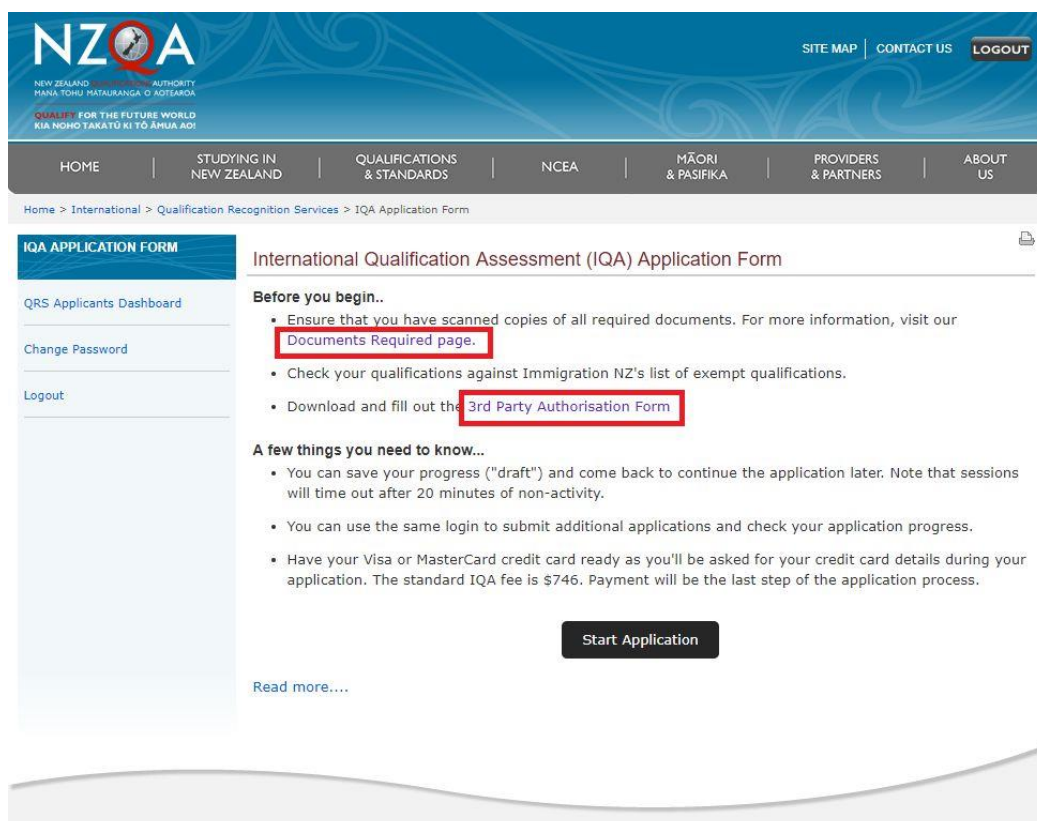
The screenshot shows the 'Create User Account' form on the NZQA website. The form is titled 'Create User Account' and asks the user to 'Please enter your email address and choose a password.' It includes an 'Email address' field and two password fields: 'Enter a password' and 'Re-enter password'. A 'Submit' button is at the bottom. The form also displays password requirements: 'Your password must be at least 7 characters. It needs to contain ALL of the following types of character: - numbers(0-9) - lower case letters(a-z) - capital letters(A-Z) Optionally special characters(!@#\$%^&\*) are allowed.'

这样新账户就注册成功了，之后会跳转到以下页面，我们要办的是 IQA，直接点击 IQA



The screenshot shows the NZQA (New Zealand Qualifications Authority) website. The header includes the NZQA logo and navigation links: HOME, STUDYING IN NEW ZEALAND, QUALIFICATIONS & STANDARDS, NCEA, MĀORI & PASIFIKA, PROVIDERS & PARTNERS, and ABOUT US. The main content area is titled "QRS Applicants for User Account: aurora.wang.forzilla@gmail.com". It displays a message: "No applications started - please select a link below to start an application." Below this, there are three links: "Start Application For a New Applicant", "Apply for a Pre-assessment Result (PAR) Application", and "Apply for an International Qualification Assessment (IQA) Application" (highlighted with a red box). A fourth link, "Apply for an Overseas Study Assessment (OSA) Application (for the IRD)", is also present. The footer includes the website URL "newzealand.govt.nz" and copyright information.

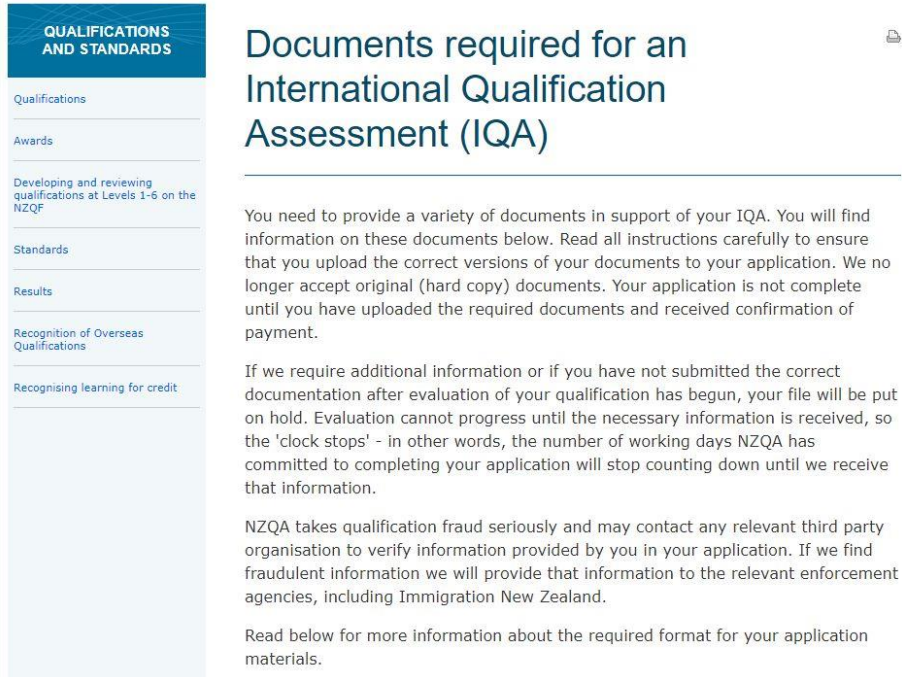
此时会弹出来的页面是申请前须知，重要的是 2 部分内容，一是材料清单的链接，还有一个是第三方授权声明书。



The screenshot shows the NZQA International Qualification Assessment (IQA) Application Form. The header includes the NZQA logo and navigation links: HOME, STUDYING IN NEW ZEALAND, QUALIFICATIONS & STANDARDS, NCEA, MĀORI & PASIFIKA, PROVIDERS & PARTNERS, and ABOUT US. The main content area is titled "International Qualification Assessment (IQA) Application Form". It displays a section "Before you begin.." with three bullet points: "Ensure that you have scanned copies of all required documents. For more information, visit our Documents Required page." (highlighted with a red box), "Check your qualifications against Immigration NZ's list of exempt qualifications.", and "Download and fill out the 3rd Party Authorisation Form" (highlighted with a red box). Below this, there is a section "A few things you need to know..." with three bullet points: "You can save your progress ('draft') and come back to continue the application later. Note that sessions will time out after 20 minutes of non-activity.", "You can use the same login to submit additional applications and check your application progress.", and "Have your Visa or MasterCard credit card ready as you'll be asked for your credit card details during your application. The standard IQA fee is \$746. Payment will be the last step of the application process." At the bottom, there is a "Start Application" button and a "Read more...." link.

## 材料清单

链接里写出来所有可能需要的材料名称及相应的解释，在申请最后系统会根据你需要办理的认证再出一份专门针对你的材料清单，即告诉你都需要上传那些材料。需要注意的是，所有扫码的文件最好保存为 PDF，最大不超过 5MB。



**QUALIFICATIONS AND STANDARDS**

- Qualifications
- Awards
- Developing and reviewing qualifications at Levels 1-6 on the NZQF
- Standards
- Results
- Recognition of Overseas Qualifications
- Recognising learning for credit

### Documents required for an International Qualification Assessment (IQA)

You need to provide a variety of documents in support of your IQA. You will find information on these documents below. Read all instructions carefully to ensure that you upload the correct versions of your documents to your application. We no longer accept original (hard copy) documents. Your application is not complete until you have uploaded the required documents and received confirmation of payment.

If we require additional information or if you have not submitted the correct documentation after evaluation of your qualification has begun, your file will be put on hold. Evaluation cannot progress until the necessary information is received, so the 'clock stops' - in other words, the number of working days NZQA has committed to completing your application will stop counting down until we receive that information.

NZQA takes qualification fraud seriously and may contact any relevant third party organisation to verify information provided by you in your application. If we find fraudulent information we will provide that information to the relevant enforcement agencies, including Immigration New Zealand.

Read below for more information about the required format for your application materials.

## 第三方声明书

如果是自己 DIY 的那么在 Applicant Signature 处签字即可，如果找了持牌移民顾问或者移民律师来代办，那么底下部分也需要进行选择并签字。





**Applicant Declaration and Acceptance (required):**

- I declare that the information I have provided to support this International Qualifications Assessment application by the New Zealand Qualifications Authority (NZQA) is **true and correct** to the best of my knowledge; and
- I authorise NZQA to **request and receive information about me from other agencies**, whether in New Zealand or overseas, for the purpose of assessing my qualification(s) under this application, including from any educational provider, institution, other person, or organisation for the purposes of verifying my qualification(s);
- NZQA will act in accordance with the New Zealand **Privacy Act 1993**, which generally limits the disclosure of my personal information. But I accept that NZQA may disclose my personal information where it is necessary to avoid prejudice to the maintenance of the law by any public sector agency. This includes the prevention, detection, investigation, prosecution, and punishment of offences, for example immigration fraud under the New Zealand Immigration Act 2009; and
- I accept the "NZQA International Qualifications Assessment **Terms and Conditions**" (as applicable)

Applicant Signature: 申请人签字, 中文或者拼音都可以, 建议中文, 不容易被模仿 Date: 日期

Applicant Full Name: 申请人全名, 拼音

**Agent Authority (if applicable):**

- I authorise the following person to act as **my Agent** in the management and completion of my International Qualifications Assessment application:


Agent's full name (please print):

Status (please complete): ☐ 持牌顾问 Licensed Immigration Adviser – registration number: 持牌顾问注册号  
☐ 移民律师 Lawyer registered with the New Zealand Law Society

Applicant Signature: 同上 Date:

Applicant Full Name:

看完上述准备须知, 果断点击 Start Application 进行下一步操作



NEW ZEALAND QUALIFICATION AUTHORITY  
MANA TOHU MATAURANGA O AOTEAROA  
QUALITY FOR THE FUTURE WORLD  
KIA NOHO TAKATU KI TŌ ĀHUA AOI

[SITE MAP](#) | [CONTACT US](#) | [LOGOUT](#)

[HOME](#) | [STUDYING IN NEW ZEALAND](#) | [QUALIFICATIONS & STANDARDS](#) | [NCEA](#) | [MĀORI & PASIFIKA](#) | [PROVIDERS & PARTNERS](#) | [ABOUT US](#)

[Home](#) > [International](#) > [Qualification Recognition Services](#) > [IQA Application Form](#)

**IQA APPLICATION FORM**

[QRS Applicants Dashboard](#)

[Change Password](#)

[Logout](#)

## International Qualification Assessment (IQA) Application Form

**Before you begin..**

- Ensure that you have scanned copies of all required documents. For more information, visit our [Documents Required page](#).
- Check your qualifications against Immigration NZ's list of exempt qualifications.
- Download and fill out the [3rd Party Authorisation Form](#)

**A few things you need to know...**

- You can save your progress ("draft") and come back to continue the application later. Note that sessions will time out after 20 minutes of non-activity.
- You can use the same login to submit additional applications and check your application progress.
- Have your Visa or MasterCard credit card ready as you'll be asked for your credit card details during your application. The standard IQA fee is \$746. Payment will be the last step of the application process.

[Start Application](#)

[Read more....](#)

## 一 正式申请

点击 Start Application 后就来到申请的主页面，整个申请一共7个步骤

The screenshot shows the NZQA (New Zealand Qualifications Authority) website. The header includes the NZQA logo and navigation links: SITE MAP, CONTACT US, and LOGOUT. Below the header is a menu bar with links: HOME, STUDYING IN NEW ZEALAND, QUALIFICATIONS & STANDARDS, NCEA, MĀORI & PASIFIKA, PROVIDERS & PARTNERS, and ABOUT US. The main content area is titled "IQA APPLICATION FORM" and "International Qualification Assessment (IQA) Application Steps". It instructs users to follow the steps to complete their IQA application. A list of seven steps is shown, with Step 1 - Personal and Contact Details highlighted in green. The steps are: Step 1 - Personal and Contact Details, Step 2 - Qualification for Assessment, Step 3 - Secondary School Qualifications, Step 4 - Work Experience (optional), Step 5 - Document Upload, Step 6 - Terms & Conditions, and Step 7 - Payment and Submit Application. On the left side of the main content area, there is a sidebar with links: QRS Applicants Dashboard, Change Password, and Logout.

## Step 1 -- Personal & Contact Details



## Step 1 of 7: Personal &amp; Contact Details

Mandatory fields are marked ( \* ) 带红色\*的是必填项

Personal Details	
First name (Given name) *	<input type="text" value="名字"/>
Middle name	<input type="text"/>
Last name (Family name) *	<input type="text" value="姓"/>
	<input type="checkbox"/> No Last Name
Have you ever gone by another name?	<input checked="" type="radio"/> No <input type="radio"/> Yes
Date of birth (e.g. dd/mm/yyyy) *	<input type="text" value="出生日期 日/月/年"/>
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female 性别, 大家看着办

Contact Details	
Email address *	<input type="text"/>
All correspondence regarding your application will be sent to this email address	
Contact phone number *	<input type="text" value="电话, 要添加上国家码, 中国是0086"/>
Please include country and area code	

Postal Address (All original documents will be couriered to this address.) 邮寄地址	
Street number and name/ P.O. Box *	<input type="text" value="具体门牌号和街道名称"/>
Town/City *	<input type="text" value="城市"/>
State/Province/Region *	<input type="text" value="省/自治区"/>
Post/Zip code	<input type="text"/>
Country *	<input type="text" value="国家"/>

Alternative Contact Details (Do you want some other people (for example, a family member, relative or friend) to be able to make enquiries about your application?)	
Alternative contact 1	<input type="text"/>
Alternative contact 2	<input type="text"/>
Alternative contact 3	<input type="text"/>
Alternative email address	<input type="text"/>

填写完整后直接点击 Save and Continue, 之后会问你是不是之前申请过学历认证的服务, 点击 No, 继续点击 Continue



[HOME](#)
[STUDYING IN NEW ZEALAND](#)
[QUALIFICATIONS & STANDARDS](#)
[NCEA](#)
[MĀORI & PASIFIKA](#)
[PROVIDERS & PARTNERS](#)
[ABOUT US](#)

[Home](#) > [International](#) > [Qualification Recognition Services](#) > [International Qualification Assessment Application](#) > Possible match to an existing QRS applicant

**POSSIBLE MATCH TO AN EXISTING QRS APPLICANT**
[QRS Applicants Dashboard](#)
[Change Password](#)
[Logout](#)

## International Qualification Assessment (IQA) Application

**Possible match to an existing QRS applicant**

The name and date of birth supplied for the applicant ... are the same as a person already recorded in our database.

If the applicant has previously lodged an application with QRS, then supplying some further information will allow us to link this application to the existing record of the applicant.

**Have you previously applied for a QRS assessment?**

☐ Yes Please supply one of the following data items (NOTE: the Application Number can be found on the assessment report you have received):

Previous Application Number  (e.g. 12345-1)

Or,

Previous used email address

☒ No No, I haven't applied to the NZQA Qualification Recognition Service before.

[Return to Step 1](#)
[Continue](#)

## Step 2 - Qualification to be assessed

在这里要填写你需要认证的学历的详细信息。像 GPA 和 Division 是可以选择 Not Applicable 的。写和不写对于出结果没有任何影响。大家根据实际情况来填写。

### Step 2 of 7: Qualification to be assessed

Mandatory fields are marked ( \* )

**Qualification Information**

Enter the details of the qualification you want to be assessed in the fields below. Please refer to your award certificate when providing details of your qualifications.

Full qualification name in English * (only alphanumeric characters and spaces)	<input type="text"/>
Full qualification name in original language if different from above (please use English characters)	<input type="text"/>
Was your qualification full-time or part time? *	<input checked="" type="radio"/> Full-time <input type="radio"/> Part-time
What was your major or specialisation? *	<input type="text"/>
Division/ Class? *	<input type="text"/> <input checked="" type="checkbox"/> Not Applicable
Grade Point Average? *	<input type="text"/> <input type="checkbox"/> Not Applicable
Dates of Study *	From: <input type="text"/> January <input type="text"/> 1950 <input type="text"/> To: <input type="text"/> January <input type="text"/> 1950 <input type="text"/>
Date qualification awarded *	<input type="text"/> <input type="text"/>

### Education provider details

Name of education provider you obtained your qualification from? \*  
(As it appears on your qualification)

### Physical Address Details

Street number and name \*

Town/City \*

State/Province/Region \*

Post/Zip code

Country \*

### Study institution details

Tick box if your Study institute is the same as Education provider above ☐

Name of study institution \*  
This is where you physically studied for your qualification.

### Physical Address Details

Street number and name \*

Town/City \*

State/Province/Region \*

Post/Zip code

Country \*

**Note:** You will be asked to upload qualification documents at Step 5.

Return to Steps

Save and Continue

填写完毕后继续点击 save and Continue, 会出现新的页面让你确认刚刚填写的所有信息, 确认无误后, 点击 Continue。

### Step 2 of 7: Qualifications to be assessed

#### Qualifications Already Saved

Name of award or qualification	Major Division	Name & address of awarding body	Full/Part time	Date from	Date to	
Master of Sience	Arts	Beijing University, 58 Haidian Road, Beijing	FULL TIME	09/2011	06/2013	<a href="#">Edit</a> <a href="#">Delete</a>

[Add another qualification](#)

Return to Steps

Continue

## Step 3 -- Secondary School Qualification

这里是需要填写高中学历的信息。

Step 3 of 7: Secondary School Qualification

Mandatory fields are marked ( \* )

School Qualification Details

Enter the details of your highest secondary school qualification.

**NOTE:** School qualifications are not assessed but are used as supporting information.

Country where qualification gained \*

Name of qualification \*

Dates of Study \* From:  January  1950  To:  January  1950

Name of school \*

Address of school

Street number and name \*

Town/City \*

State/Province/Region \*

Post/Zip code

Return to Steps

Save and Continue

Step 3 of 7: Secondary School Qualifications

Qualifications Already Saved

Name of award or qualification	Name & address of awarding body	Date from	Date to		
Master of Sience	Beijing University, 58 Haidian Road, Beijing	09/2011	06/2013	Edit	Delete

Add another qualification

Return to Steps

Continue

信息确认无误后，继续点击 Continue。（请大家忽略我写的，哈哈）

## Step 4 - Work Experience

不用犹豫

直接点击 Skip this step

这一部分可以不用填写

### Step 4 of 7: Work Experience (optional)

Skip this step

Mandatory fields are marked ( \* )

Please provide details of professional, vocational or trade experience relating to your work experience.

Work Experience details

Job Title \*

Full or Part time \*

☒ Full-time ☐ Part-time

Employer Name \*

Full address of Employer

Street number and name \*

Town/City \*

State/Province/Region \*

Post/Zip code

Country \*

Employment Date \*

From:

January

1950

To:

January

1950

If the employment is still current, please leave the 'To' date as the current month & year.

Return to Steps

Save and Continue

## Step 5 - Document Upload

注意所有文件最好存储成 PDF，最大不超过 5MB。  
先点击 Choose File，选中文件后，点击 upload

## Step 5 of 7: Document Upload

Mandatory fields are marked ( \* )

Documents to be uploaded must be:

- In colour, and
- PDF format, and
- Size of less than 5 MB per document

Documents that do not meet these requirements cannot be assessed. This will delay the progress of your application. [Need help?](#)

### Authorisation document

3rd Party Authorisation \*

[Click to download.](#)

[Choose File](#) No file chosen

[Upload](#)

### Identity documents

Passport bio-data page \*

[Choose File](#) No file chosen

[Upload](#)

Evidence of name change

[Choose File](#) No file chosen

[Upload](#)

### Qualification documents

Award Certificate \*

[Choose File](#) No file chosen

[Upload](#)

Academic Transcripts \*

Academic transcripts for all years of study

[Choose File](#) No file chosen

[Upload](#)

### Other supporting documents

Apprenticeship or Trade Experience

Scanned copy of your apprenticeship or trade experience

[Choose File](#) No file chosen

[Upload](#)

Academic Syllabus

Scanned copy of your academic syllabus

[Choose File](#) No file chosen

[Upload](#)

Skill Shortage Form

Completed skill shortage form, this **must be provided** if you are applying under an occupational group on the Skill Shortages list issued by Immigration NZ. [Click to download.](#)

[Choose File](#) No file chosen

[Upload](#)

**Translation Documents** (Scanned translation copy of all uploaded documents where originals are in a language other than English)

Translations can only be added for the uploaded documents.

[Return to Steps](#)

[Continue to next step](#)

ion Recognition Services > International Qualification Assessment Application > IQA Application Form - Step 5

## Step 5 of 7: Document Upload

Mandatory fields are marked ( \* )

Documents to be uploaded must be:

- In colour, and
- PDF format, and
- Size of less than 5 MB per document

Documents that do not meet these requirements cannot be assessed. This will delay the progress of your application. [Need help?](#)

### Authorisation document

3rd Party Authorisation \*

[Click to download.](#)

[View & Confirm](#) [Delete](#)

### Identity documents

Passport bio-data page \*

[View & Confirm](#) [Delete](#)

Evidence of name change

[Choose File](#) No file chosen [Upload](#)

### Qualification documents

Award Certificate \*

[View & Confirm](#) [Delete](#)

Academic Transcripts \*

Academic transcripts for all years of study

[View & Confirm](#) [Delete](#)



## Step 6 – Terms and Conditions

### Step 6 of 7: Terms and Conditions

#### Terms & Conditions

##### Terms and Conditions for IQA, PAR, and OSA

1. As the applicant, you must either yourself or through your agent, fill out all compulsory fields in the application form with true and correct information. If not, NZQA may be unable to process the application.
2. International Qualification Recognition Statements may be issued for a range of purposes. If you use your International Qualification Recognition Statement for any purpose other than that stated in your application, that use is your sole responsibility.
3. If your application is for immigration or teaching purposes, NZQA may share your information with Immigration New Zealand, the Education Council of Aotearoa/New Zealand or the Ministry of Education, or other government agencies as appropriate.
4. If your application contains any false statements, provides any false or misleading information, omits any relevant information, or is altered in any unauthorised manner, your application may be declined or your International Qualification Recognition Statement may be revoked.
5. If the awarding institution of your nominated qualification is not recognised by the relevant national body for the country involved, or if the recognition details of the awarding institution of your nominated qualification are not known to NZQA at the time of finalising your application, NZQA will note this fact on the outcome statement.
6. You must inform NZQA of any changes to your contact email and/or address during the application process to ensure that correspondence can be correctly delivered. NZQA is not responsible for inaccurate email address details or if there are email consignment problems. NZQA does not accept responsibility for non-delivery of your International Qualification Recognition Statement.
7. You must have the lawful right to use the credit card provided for payment.
8. Your application will not commence until full payment of the application fee is made to and confirmed by NZQA through the online system. If the payment is stopped or reversed for any reason, you remain liable to NZQA for payment of the application fee, along with any collection costs if applicable.
9. Your application cannot proceed until all information is complete. NZQA will notify you via your nominated email to request missing information. If required information is not provided within 30 working days of initial email notification, NZQA will notify you and cancel your application. A refund less administration fees will be paid to the credit card used at time of application. You may reapply at any time; however, a full application fee is payable, if a new application is submitted at a later date.
10. NZQA reserves the right to request an independent verification for any qualification included in your application should this be deemed necessary. All costs associated with the verification are your responsibility. Such verifications must be sent directly to NZQA in an acceptable format.
11. You may cancel your application at any time by providing a written request to NZQA. A refund of the application fee may be requested, though amounts will be at the discretion of NZQA. If you have paid the Fast Track application fee and NZQA fails to meet the stated processing timeframe, a refund of the Fast Track fee is available.

If you wish to keep a copy of these Terms and Conditions, print or save the text on this page.

Version 3 January 2018

#### Privacy Statement

NZQA will hold your application information for a relevant period of time as required under the Public Records Act 2005, and then dispose of it in accordance with that Act. The information may be held in digital format at 125 The Terrace, Wellington, 6140, New Zealand, or at any other official repository.

NZQA may share your information with other government agencies and the Education Council of Aotearoa/New Zealand. NZQA can also share your information with any agent that you nominate, until such time as you give NZQA notice that it should no longer share your information with that agent.

If you provide forged, false, misleading, or altered documents or information as part of your application, NZQA reserves the right to provide that information to relevant enforcement authorities in New Zealand or overseas.

If you are in New Zealand, you have the right to see the information held about you. If you think it is necessary, you may ask for any of the information to be corrected.

**I accept these Terms & Conditions**

## Step 7 – Payment and Submit Application

准备好 Visa 或者 Master 信用卡。

这里有个 Fast track 的选项，现在官方正常审理时间是 **25 个工作日**，如果选择了 Fast track，审理时间将缩短为 **10 个工作日**。

对于很着急的亲们，可以选择花钱买时间。

Step 7 of 7: Payment and Submit Application

Payment Details

Fees

Application Fee (mandatory) - **NZ\$746.00**

Do you wish to include a fast track fee (optional) of **NZ\$404.00**?

☒ Yes - Wish to include fast track fee
 ☐ No - Do not include fast track fee

Return to Steps

Confirm Payment

Step 7 of 7: Payment Confirmation

Payment Details

Fees	Amount(NZD)
Application Fee	\$746.00
Fast Track Fee	\$404.00
<b>Total fee to pay</b>	<b>\$1,150.00</b>

Proceed to Payment

Return to Fee Selection



NEW ZEALAND **QUALIFICATIONS** AUTHORITY  
MANA TOHU MĀTAURANGA O AOTEAROA

**QUALIFY FOR THE FUTURE WORLD**  
**KIA NOHO TAKATŪ KI TŌ ĀMUA AO!**

### Payment Checkout

Name: Chenxi Wang  
Service: IQA Application  
Amount: **\$1150.00 (NZD)**

### Credit Card Payment

Card Number:\*

Name On Card:\*

Expiry Date:\*

11 ▾

18 ▾

CVC:

[What is this?](#)

Submit